



**Dianne Owens (Chair)**  
American Association of University  
Women

**Connie Chan**  
LA-Coastal Workforce Services Division,  
EDD

**Tony Bauer**  
Santa Barbara County Office of Education

**Raymond McDonald**  
Executive Director  
Santa Barbara County WDB

## SANTA BARBARA COUNTY WORKFORCE DEVELOPMENT

### Youth Committee Agenda

Casa Nueva ~ Wisteria Room

10:00a.m. – 12:00 p.m.

260 San Antonio Rd., Santa Barbara, CA

October 11, 2017

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I. Call to Order/Roll Call

II. Opening Remarks/Introductions

III. Public Comments\*\*

IV. Agenda Items

A. Old Business

1. Approve Minutes

B. New Business

1. Information requested by the Youth Committee regarding the Youth Program
2. PathPoint staffing and updates
3. DOL presentation

V. Next Meeting

VI. Adjourn

Public Comment. Members of the public may address the WDB on items appearing on the agenda. The public may also address items of interest to the committee which are within the jurisdiction of the WDB. However, the WDB, in compliance with Government Code section 64954.3(a) the committee shall not take any action on any item not appearing on the agenda. Speakers are asked to limit their remarks to a maximum of three minutes. For questions, call 681-4453. If a member of the public would like to participate, please call 681-4453 for participation information.

Americans with Disabilities Act. In accordance with the Americans with Disabilities Act, the WDB will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Elaine Rice at 681-4315 at least 48 hours in advance of the meeting.

**Raymond L. McDonald,**  
Executive Director  
260 San Antonio Rd., Ste. C

**WDB Youth Committee Meeting Minutes  
Tuesday, August 29, 2017, 1:00p.m.  
Casa Nueva - Wisteria Room  
260 San Antonio Rd., Santa Barbara, CA 93110**

**Youth Committee Members in Attendance:**

Diane Owens, Connie Chan, Luciano Santini (alternate)

**Youth Council Members Not in Attendance:**

Tony Bauer

**Guests:**

Mr. Rutiaga, PathPoint Director

**County Staff in Attendance:**

Mr. McDonald, Jennie Esquer, Jessica Sampson

**Welcome & Introductions:**

Dianne Owens, Chair, called the meeting to order at 1:03p.m. A quorum was not established. Luciano Santini sat in as an alternate. Moving forward as no voting was needed today by Committee Members. Connie Chan arrived at 1:13p.m. A quorum was established.

**Public Comment:**

No public comment was heard.

**Reorganization to the Agenda:**

The agenda was not reorganized.

**A. Old Business:**

1. **None, as this was the Committee's first meeting.**

**B. New Business**

**1. Review of Committee Responsibilities**

Executive Director McDonald reviewed Youth Committee responsibilities by citing WIOA Law, Section 107, 4: Standing Committees and Bylaws: Standing Committees, Article 5. Mr. McDonald cited Youth Committee section 3 stating

the Youth Committee shall be a standing committee of the WDB. The Youth Committee shall make recommendations to the WDB on Youth Programming, including allocation of WIOA Youth funding. Mr. McDonald referenced the previous Workforce Investment Board (WIB) duties of Youth Council listing a quarterly performance review of Youth Program operators. The Youth Committee discussed they would prefer to work with WDB staff on drafting Youth Committee responsibilities. At the next meeting, the Youth Committee has requested:

- WIOA Program fact sheet
- WIOA reforms
- WEX information
- What changes occurred moving from WIA to WIOA for the Youth Program?
- What % of youth did we serve before (last 2 years) and what % of youth now?
- What % of youth did we serve before (last 2 years) and what % of youth now for the “Earn and Learn” Program?
- What performance measures were in place before and now?

## **2. Contractors Updates/Presentations**

Mr. Rutiaga, PathPoint Director, presented the First Year Accomplishments for South and North County; YTD Progress 2017-2018; Youth Success Stories; Work Experience Sites; Value Added Services; and a Summary of Accomplishments. Mr. Rutiaga stated the following:

1. October to January was a ramp up period
2. February to the end of June was an enrollment and training period, the youth are now getting into work experience
3. The difficulties incurred in the first year were attributed to the misperception of the public that PathPoint only works with individuals with disabilities. Undoing that perception has been a challenge as well as enrollments, Out of School Youth, and keeping the youth on track. A summary of PathPoint Accomplishments are as follows:
  - Total Youth Referred: 169
  - County Wide Enrollments: 76
  - Total WEX Sites Developed: 12
  - Presentations of Services: 82

- YTD Expenditures: First Year 56% of Goal
- Established Community Partners: 122

PathPoint's upcoming events are as follows:

- PathPoint is participating in the Job Fair August 21, running no cost workshops on August 20 at the WRC in Santa Barbara.
- The PathPoint team will run a booth at the Lemon Festival as Outreach to the Community on September 16th and 17<sup>th</sup>.
- Mr. Rutiaga is organizing a Tech Tour with the Goleta Chamber of Commerce in November.
- Mr. Rutiaga has organized College Tours for fall 2017.
- PathPoint is hosting a Financial Literacy Workshop with Montecito Bank & Trust.
- In an effort to assist youth transition back to the county, PathPoint is running a Job and Resource Fair at the Los Prietos Boys' Camp.
- PathPoint staff will have a table at "Boo at the Zoo".

PathPoint is developing Barista training and they've obtained an espresso machine to train youth and have partnered with Peet's Coffee. In addition, they are working closely with the following employers to develop WEX placements:

- SolWave Water
- Brighten Solar Co.
- Santa Barbara Gift Basket
- Hilton
- New Lows Design
- Santa Maria Humane Society
- Paula's Retail
- Hotel Milo

PathPoint is focusing on the Medical Service Industry in Lompoc and Santa Maria. PathPoint has 12 WEX agreements currently in place in industries such as: food service, retail, solar installation, computer technology, hospitality, office, clerical, and customer service.

### **3. Discussion of One-Stop Certification Process**

Mr. McDonald stated the One-Stop Certification doesn't directly affect the Youth Program. Ray recommends PathPoint go through a self-assessment during this period.

#### **4. Upcoming EDD Program Monitoring /Guidelines**

Mr. McDonald explained that the State in Sacramento monitors the WIOA Program annually, alternating between WIOA's Adult and Dislocated Program and WIOA's Youth Program. This year they will be focusing on the WIOA's Youth Program. The County has a requirement to monitor once a year (monitor to be determined). The purpose of this is to assess what is working well, where our weak spots are, and things we may need to improve on. All results of monitoring and self-assessment will be available to the Youth Committee and placed on the Agenda for discussion.

The next meeting of the Youth Committee will be on October 11, 2017 at the WDB Administrative Office in Santa Barbara.

The meeting adjourned at 2:23p.m.